

CHANGE IN PARTICULARS

(Registered Organisation)



SECTION A - Reference Details

Client Reference Number	<input type="text"/>	ABN/ACN	<input type="text"/>
Organisation Name	<input type="text"/>		

SECTION B - Changed Details

CHANGE OF STREET ADDRESS

Address

Suburb State Postcode

CHANGE OF POSTAL ADDRESS

Address

Suburb State Postcode

CHANGE OF BANKING DETAILS (regarding certification of account name please refer to Information Memorandum)

Account Name

Australian Financial Institution Name

Australian Financial Institution Branch

BSB - Account Number

CHANGE OF AUTHORISED SIGNATORIES

Any of the Authorised Officers specified below can invest, withdraw, and authorise changes to details.
Please specify how many Authorised Officers (in addition to the Director) can perform transactions including change of details on your Public Trustee Investment/s.

Director Only Director plus any additional 1

Name	<input type="text"/>	Name	<input type="text"/>
Position	Director <i>(compulsory)</i>	Position	<input type="text"/>
Signature	<input type="text"/>	Signature	<input type="text"/>
Name	<input type="text"/>	Name	<input type="text"/>
Position	<input type="text"/>	Position	<input type="text"/>
Signature	<input type="text"/>	Signature	<input type="text"/>

THE ABOVE CHANGES ARE EFFECTIVE FROM:

Date

I hereby certify that the details provided above are a true and accurate record.
I hereby authorise The Public Trustee of Queensland to update our organisational details as above.
I have attached a certified copy of the company notice (or similar documentation) relating to the official appointment of the new authorised signatories to their position.
Note: As well as signing and dating the last page of the document, the Company Secretary must write "this is a true and faithful copy".

<input type="text"/>	<input type="text"/>	<input type="text"/>
Signature	Position	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
Signature	Position	Date

SECTION C - Office Use Only

Date	<input type="text"/>		
Details Update	<input type="text"/>		
	Signature	Position	Date
Details Checked	<input type="text"/>		
	Signature	Position	Date