Request for Fee Estimate Application

Navigation

Use the **Previous** and **Next** buttons to move through the application. You can click **Clear** to remove all data from the application and start again.

Click **Exit** to shut down the application. If you do not save or finalise your application before exiting, you will lose your data and need to re-enter your data upon re-opening the application.

Want to finish completing the form another time?

Click **Save**, save the file to your device, then close the application. When you wish to resume, open the application and click **Load** to load your earlier data. You can then finish entering the remaining data.

Finalising your request

Once all required information has been entered, click **Finalise** and save the file to your device. You can then attach the finalised request file to an email and send it to RequestFeeEstimate@pt.qld.gov.au.

Cloning a request

If you wish to use the same information as the base for a new request:

- Select the Load button
- Select the RFE file to be cloned
- Confirm file to be loaded
- Select the Clone button
- Confirm Clone Request

All data from the previous file will be loaded to the Application and can be changed or updated before then finalising a new request.

Need assistance?

If you require any assistance using this application, please do not hesitate to contact the Fee Estimate Officer on **07 3213 9201** or email RequestFeeEstimate@pt.qld.gov.au .

Fees & charges information

For information on our fees and charges, please visit:
https://www.pt.qld.gov.au/media/1094/guide-for-financial-management-clients.pdf