

**CHANGE IN PARTICULARS**  
(Corporation / Association / Organisation)



**SECTION A - Reference Details**

Client Reference Number

Organisation Name

**SECTION B - Changed Details**

**CHANGE OF STREET ADDRESS**

Address   
  
Suburb State Postcode

**CHANGE OF POSTAL ADDRESS**

Address   
  
Suburb State Postcode

**CHANGE OF BANKING DETAILS** (regarding certification of account name please refer to Information Memorandum)

Account Name   
 Australian Financial Institution Name   
 Australian Financial Institution Branch   
 BSB  -  Account Number

**CHANGE OF AUTHORISED SIGNATORIES**

Any of the Officer Bearers specified below can invest, withdraw, and authorise changes to details.  
 Please specify how many Officer Bearers (in addition to the Treasurer) can perform transactions including change of details on your Public Trustee Investment/s.

Treasurer Only  Treasurer plus any additional 1

Name <input type="text"/>	Name <input type="text"/>
Position <input type="text"/> Treasurer <i>(compulsory)</i>	Position <input type="text"/>
Signature <input type="text"/>	Signature <input type="text"/>
Name <input type="text"/>	Name <input type="text"/>
Position <input type="text"/>	Position <input type="text"/>
Signature <input type="text"/>	Signature <input type="text"/>

**THE ABOVE CHANGES ARE EFFECTIVE FROM:**   
Date

I hereby certify that the details provided above are a true and accurate record.  
 I hereby authorise The Public Trustee of Queensland to update our organisational details as above.  
 I have attached a certified copy of the minutes from our Annual General Meeting (or similar documentation) where the above officer bearers have been elected.

Note: As well as signing and dating the last page of the document, the Secretary must write "this is a true and faithful copy".

<input type="text"/>	<input type="text"/>	<input type="text"/>
<small>Signature</small>	<small>Position</small>	<small>Date</small>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<small>Signature</small>	<small>Position</small>	<small>Date</small>

**SECTION C - Office Use Only**

Date

Details Update   
Signature Position Date

Details Checked   
Signature Position Date